

Peter Brown

1205 Wharton Street, Philadelphia PA 19147-4509 (215) 334-0431 E-Mail:
psb51@earthlink.net

September 1, 2023

Lisa Urbani
Advertising Specialty Institute
1100 Wheeler Way, Attn Human Resources
Langhorne, Pa 19047

Dear Lisa:

We just talked on the phone.

I've been checking out your website and am interested in several positions, along the lines of proofreading and copy editing. I have years of experience in both. I was on the editorial staff of *The Welcomat*, (now known as *Philadelphia Weekly*) where I was copy editor, typesetter, production manager, music columnist, music editor and associate editor.

As a temp and freelancer, I have worked for several advertising agencies, financial institutions and other firms proofreading everything from catalogs to manuals, print-ads and websites.

Most recently I proofread two books for the International Reading Association in Newark, Delaware.

My resume is below.

Thank you for your consideration. I look forward to your response.

Sincerely,

Peter S. Brown

Peter S. Brown

Peter Brown
1205 Wharton Street
Philadelphia, PA 19147-4509
(215) 334-0431

- Professional** Proofreader, *Like A Bullet of Light*, Helter Skelter Publishing, London.
- Experience:** Proofreader, Elkman Alexander, Vanguard Financial, APL, IRA, others, 1997-present.
Proofreader, *Philadelphia Forum*, June 1996 to January 1997.
Associate Editor, *The Welcomat*, Philadelphia, PA. June 1994 to October 1994.
Music Editor, *The Welcomat*, August 1993 to June 1994.
Copy Editor, *The Welcomat*, January 1989 to October 1994.
- Columnist:** *The Welcomat*, 1983 to October 1994.
Big Shout Magazine, 1990 to 1992.
East Coast Rocker, (now the *Aquarian Weekly*), February 1988 to November 1989.
- Contributor:** *All Music Guide*
Western Daily Press, England
Isis Magazine, England
Parking Meter, Germany
Bob Dylan.com (<http://bobdylan.com>)
The Band (<http://theband.hiof.no>)
Lynx: Poetry from Bath (<http://www.bath.ac.uk/~exxdgdc/lynx.html>)
The Philadelphia Inquirer
Fine Times Magazine
ElectriCity
WXPN Radioguide
Philadelphia Drummer
Sing Out! Magazine
- Related Experience:** Production Manager: *The Welcomat*, November 1991 to July 1993.
Faculty Member: Philadelphia Music Foundation Seminar IV, 1991.
Disc Jockey/Programmer: WXPN-FM, Philadelphia, PA (1976 to 1980).
WFMU, East Orange, NJ (1967).
- Computer Freelance Skills:** Windows 98; MAC, MS Word; Lotus WordPro; Lotus Approach, Lotus Graphics; Microsoft Publisher; Quark; Omnipage; Power Point.

